

# FAIRTRADE LICENSED TRADER

## APPLICATION FORM

Please complete the form and return by email to [Licensing@fairtrade.com.au](mailto:Licensing@fairtrade.com.au)

A non-refundable application fee will be invoiced upon lodgement of this application form.

Australian Applicants: \$AUD220 (incl GST) New Zealand Applicants: \$NZD250 (incl GST)

### 1. COMPANY INFORMATION

Registered Business Name			
Registered Company Number (e.g. ABN – Australia)			
Business website			
Primary Contact	Name		
	Position		
	Phone		
	Mobile		
	Email		
Secondary Contact	Name		
	Position		
	Phone		
	Mobile		
	Email		
Postal Address (if the address of the storage facility is different please list)			
Business' Registered Address			
Are you a Fairtrade Price & Premium payer (first buyer)*?	Yes	No	Don't know

Provide details if this company had previous Fairtrade certification, or close association (e.g. ownership) with previously certified operators.

## 2. RETAIL INFORMATION

Projected annual Fairtrade sales?

## 3. KEY CONTACTS IN YOUR ORGANISATION

Role	Name	Position	Email
Director/Head Influential Person			
Account Payable			
Person responsible for all communications with Fairtrade			
How many staff are there in your company?			

**4. FAIRTRADE COMMODITY – SUPPLY CHAIN INFORMATION**

Fairtrade commodity	Pack size	Supplier name & FLOID	Producer name & FLOID

Does these commodities have an organic certification?

Yes

No

If yes, which certification body (eg NAASA ACO OFC TOP)?

## 5. RESPONSIBILITIES & RECORD KEEPING

Please tick to acknowledge your responsibilities:

Pay applicable annual certification fees

Maintain records of physical traceability

Do you intend to sell a finished product to the end consumer? If yes, you will need to fill out a Licensee application form.

I have read the Fairtrade Standards, Licensee Information Kit and am aware of my responsibilities as a certified operator.

Print name:

Sign:

## SUBMIT YOUR APPLICATION FORM

Return via email to [Licensing@fairtrade.com.au](mailto:Licensing@fairtrade.com.au)

\* A Fairtrade payer is the trader who is responsible for paying at least the Fairtrade minimum price and the Fairtrade premium to the producer, and to report to the certification body.

In general, the first buyer is the Fairtrade price and premium payer.